

109

NATIONAL SEEDS CORPORATION LIMITED
RECRUITMENT RULES FOR THE POST OF TRAINEE (HR)
 (As approved by the Board in its 281st meeting held on 25.01.19)

1.	Name of the Post	Trainee (HR)
2.	Classification after absorption	Group "C" (NS-3)
3.	Scale of Pay after absorption	Rs. 17000 - 60000 /-
4.	Maximum age limit for General category	Not exceeding 27* years as on last date of receipt of applications
5.	Education Qualification	Graduate with minimum 60%* marks from recognised University with knowledge of MS-Office and computer typing with speed of 30 WPM in English. Knowledge of Hindi typing (25 WPM) is desirable. In case a candidate does not possess Hindi typing at the time of selection, they have to pass the examination of Hindi typing during the course of training period.
6.	Period of Training	One year training which is extendable by a maximum period of 6 months.
7.	Stipend	Consolidated amount equal to basic pay of Rs. 17000/- per month + DA applicable on the date of advertisement and HRA at applicable rates OR single seated rent free hostel accommodation depending upon the place of posting. The amount of stipend will remain same during the training period unless otherwise revised by the Management.
8.	Terms & Conditions	On successful completion of training period of one year/extended period and satisfactory performance during training, the Trainee may be considered for absorption as Assistant (HR) Gd. V in the scale of pay of Rs. 17000 - 60000/-. Selected candidates have to execute surety bond of Rs. 1,40,000/- (Rs. 70,000 for SC/ST) to the Corporation on non-judicial stamp paper of Rs. 100/- for completing training period and to serve the Corporation for a minimum period of three years after successful completion of training period and absorption. Trainee not absorbed by the Corporation will be given a certificate on completion of training without any obligation on the part of Corporation for future employment.
9.	Method of Recruitment	100% by direct Recruitment

***Not applicable for existing Departmental Candidates**

Note: All above essential and additional educational qualification must be of full time Course/Degree/Diploma from a reputed Institution/University for Direct Recruitment (not applicable for existing departmental candidates as per decision taken by Board in its 272nd Board Meeting held on 30th June, 2017)

